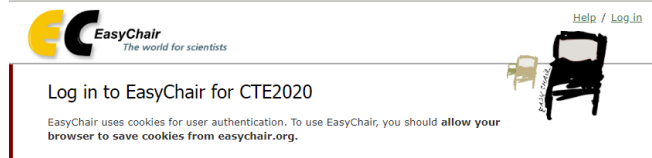


International Conference on Computational Thinking Education 2020 EasyChair User Manual

CTE2020 EasyChair: <https://easychair.org/conferences/?conf=cte2020>

- If you have already had an account, please go to Step 2 (page 2).
- If you have never used EasyChair before, you must register an account (for free).

Step 1: Create an EasyChair Account

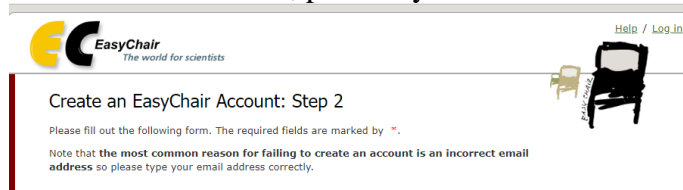


User name:
Password:
Log in

If you have no EasyChair account, [create an account](#)
Forgot your password? [click here](#)
Problems to log in? [click here](#)

Create an account

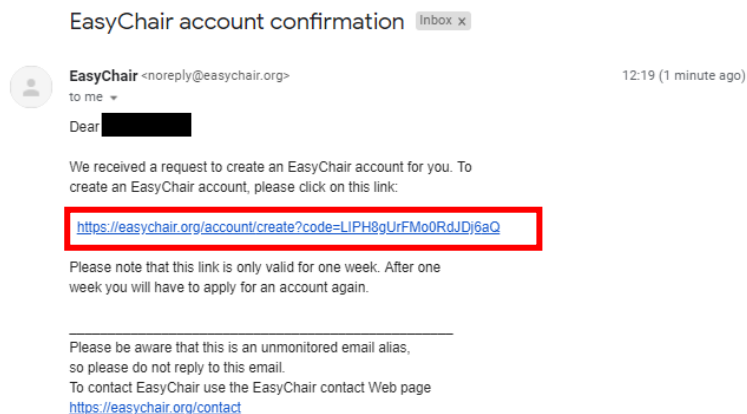
1. After Robot Check, provide your name and email address. Click “Continue”.



First name:
Last name:
Email:
Retype email address:
Continue

Continue

2. A confirmation e-mail will be sent to your e-mail address. Access the URL provided in the e-mail and continue the account registration.



As of 20190902

3. Complete your registration by providing all the required information **within 30 minutes**. Then click **“Create my account”**.



Create an EasyChair Account: Last Step

Help: [redacted] To complete the creation of your account please fill out the following form. You should create the account within 30 minutes; otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its Terms of Service ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

Enter your personal data.

First name * [redacted]
Last name * [redacted]
Organization * [redacted]
Country * [redacted]

The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author in a published conference program. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page.

Your personal Web page [redacted]

Enter your account information. Note that user names are case-insensitive

User name * [redacted]
Password * [redacted]
Retype the password * [redacted]

Create my account

4. The account has been created. Log in for CTE2020 by clicking **“click here”**.



Account Created

Your EasyChair account has been created!

To log in and access CTE2020 pages [click here](#)

Step 2: Paper Submission

1. After login to your account, you can view the details of the conference in **“view call for papers”**, or you can continue login as an author to make a submission in **“author”**.

Conferences CFPs Preprints Slides News EasyChair

CTE2020 (International Conference on Computational Thinking Education 2020)

You are logged in to CTE2020 (International Conference on Computational Thinking Education 2020).

You can log in to CTE2020 using only one role:

- [author](#) → enter as an author

This conference has a call for papers on the EasyChair Smart CFP:

- [view call for papers](#) → view call for paper

CTE2020: International Conference on Computational Thinking Education 2020
Hong Kong Convention and Exhibition Centre
Hong Kong, Hong Kong, May 7-9, 2020

Conference website	http://www.eduhk.hk/cte2020
Submission link	https://easychair.org/conferences/?conf=cte2020
Submission deadline	December 2, 2019

Topics: [computational thinking](#) [computational thinking education](#) [unplugged activities](#) [computer science education](#)

As of 20190902

2. Select a Track relevant for your submission and click “Continue”.

Select a Track

Click on "Submission templates" to download submission templates for this conferences.

CTE2020 Submission Instructions

This conference has its own instructions for authors. Press the button below to read these instructions

[Read CTE2020 submission instructions](#)

Please select the track relevant for your submission and click "Continue".

- Computational Thinking
- Computational Thinking and Coding Education in K-12
- Computational Thinking and Unplugged Activities in K-12
- Computational Thinking and Subject Learning and Teaching in K-12
- Computational Thinking and Teacher Development

3. Provide the author(s) information.

- Please mark the corresponding author and the speaker.
- If there are more than three authors, please click “**Click here to add more authors**”.

Author 1 ([click here to add yourself](#))

First name:

Last name:

Email:

Country:

Organization:

Web page:

corresponding author

presenter

Author 2 ([click here to add yourself](#))

First name:

Last name:

Email:

Country:

Organization:

Web page:

corresponding author

presenter

Author 3 ([click here to add yourself](#))

First name:

Last name:

Email:

Country:

Organization:

Web page:

corresponding author

presenter

[Click here to add more authors](#)

[Click here to add more authors](#) is first name. If you are not sure how to divide a name into the first and last name, [read the help article about names](#).

4. Provide the submission details (i.e. Title, Abstract, and Keywords). The abstract should contain **no more than 250 words**. Author should type **at least 3 keywords (at most 5), one per line**.

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title:

The abstract should not exceed 260 characters

Abstract:

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords:

As of 20190902

5. Select your paper category and language, and declare conflicts of interests (if any). After that, **Please upload and submit the paper as a single MS Word file that is editable for Secretariat's format check. Please include authors' names, affiliations and email addresses in the file.**

After format check, Secretariat will upload the manuscript with authors' identities removed in PDF format for IPC review. Therefore, the review process will be anonymous.

Before submitting your manuscript, please give your manuscript file a final read-through to ensure it fulfills the standard format and paper-length required by CTE2020.

Other Information and Files

Paper Category. * Select the category your paper belongs to.

Full Paper (including reference: 5-6 pages)

Short Paper (including reference: 3-4 pages)

Poster Paper (including reference: 2 pages)

Paper Language. * Select the language your paper belongs to.

Chinese

English

Conflicts of interests. If you believe that some program committee members have a potential conflict of interest that can prevent them from evaluating you fairly, please specify names of program committee members and provide a detailed explanation why, in your opinion, they should not review your paper. For list of program committee members, please visit: <https://www.eduhk.hk/cte2020/aboutus.html>

Paper Submission. * Upload your paper. The paper must be in Microsoft word file with proper format required by CTE2020.

No file chosen

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

6. Once submission is successful, your paper will be given a Submission Number. **Please ignore** the **“Conflict of Interest Declarations”** section in the page, as declaration (if any) is completed in the previous step.

CTE2020 Submission 1

Your submission has been saved and is shown at the bottom of this page. You can now also declare conflicts of interest about your submission.

A conflict of interest means any circumstances that can potentially prevent a PC member from writing a fair review or comment about your submission.

All declared conflicts will be viewed by CTE2020 chairs, who may decide to add or to ignore them.

Conflict of Interest Declarations

The table below contains all PC members. If there are PC members for which you wish to declare a conflict, select all of them and press the "Declare Conflicts" button. You will be asked to select a reason and give an explanation for each declaration.

If there are no such conflicts, ignore this page.

Name	Organization

Submission Information

Paper 1	
Title:	Test
Paper:	(Aug 06, 08:50 GMT)
Track:	Computational Thinking
Author keywords:	Test 1 Test 2 Test 3
Abstract:	Test
Submitted:	Aug 06, 08:50 GMT
Last update:	Aug 06, 08:50 GMT
Paper Category:	Full Paper (including reference: 5-6 pages)
Author conflicts:	none

Authors

first name	last name	email	country	organization	Web page	corresponding?	presenter
						✓	✓

Submission no.

Ignore this part

As of 20190902

7. If you need to update your submission, click “Submission (no.)” on the main menu, then click option(s) on the vertical menu bar in the upper right corner. **Please note that you will not be able to submit updated file after the submission due date (Dec 2, 2019).**

CTE2020 (author) Help / Log out

New Submission **Submission 1** Templates CTE2020 News EasyChair

CTE2020 Submission 1

If you want to **change any information** about your paper, use links in the upper right corner.

For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

[Update information](#)
[Update authors](#)
[Update file](#)
[Declare conflict](#)

[Withdraw](#)

Paper 1	
Title:	Test
Paper:	(Aug 06, 08:50 GMT)
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Author conflicts:	

Authors							
first name	last name	email	country	organization	Web page	corresponding?	presenter
						✓	✓